



VENDOR / SUPPLIER UPDATE FORM

In an effort to improve our vendor relationships please take a few minutes to update information about your business, including contact information, addresses, payment terms and any other information. Please complete this form and follows the instructions for submission by July 29, 2016. Any questions contact Karen Lemoine at 985-532-5333 or payables@bordelonmarine.com

Business Name:

Physical Address:

Remit Address:

CONTACT INFORMATION:

Sales/Service Department (name):

Email Address (es):

Phone # (s):

Account Receivable Department:

Email Address (es):

Phone # (s):

BORDELON MARINE PAYMENT TERMS ARE: NET 45

Business will accept terms: 2% discount/Net 20 days, 3% discount/Net 10 days,

Business will accept credit card payments: No Yes

If yes, which type(s) are accepted: Visa/Mastercard American Express

Indicate business type: Corporation LLC Sole Proprietor Partnership

Federal ID# or SSN:

Other Information:

Signature

By electronically signing below, you acknowledge receipt of Bordelon Marine policies and procedures. You further certify all information provided is true and correct to the best of your knowledge.

Signature

Date

Bordelon Marine, LLC | P O Box 619 Lockport, LA 70374

Or email signed document to: payables@bordelonmarine.com

| Karen Lemoine - Assistant Controller, karen@bordelonmarine.com

| Taylor Guidry - Global Purchasing Manager, taylor@bordelonmarine.com | Angela Gautreaux - Accountable Payable Manger